COMUNE DI MEDESANO
PROVINCIA DI PARMA

OSTELLO 19
MASSIMO TEDESCHI

TERM OF USE

The Hostel is not a hotel, but an accomodation facility available to guests. The Hostel find its foundamental value in mutual respect and peacefull coexistence.

The entry to the hostel implies full acceptance and compliance with this regulation.

STRUCTURE AND FACILITIES

GROUND FLOOR

- ✓ n.1 Reception – Guest welcoming
- ✓ n.1 shared living room equipped with:
  - sofas,
  - tables and chairs,
  - a small library,
  - a multimedia screen
  - an area equipped with sink, electric hobs, microwave, refrigerator, kettle, electric coffee pods machine, tableware, basic cookware, kitchen utensils.
- ✓ n. 1 singole room accessible to people with disabilities
- ✓ n. 1 double room accessibile to people with disabilities
- ✓ n. 1 shared tolitet equipped with a sink, mirror, accessible shower, accessible w.c. with bidet sprayer, shelf.

FIRST FLOOR

- ✓ n. 2 double rooms
- ✓ n. 1 shared toilet equipped with sink, an accessible shower, accessible w.c. with bidet sprayer, shelf
- ✓ n. 1 duoble room with private bathroom equipped with: sink, shower with box, w.c., bidet, shelf
- ✓ n. 1 8 beds dormitory with bunk beds, each bed is equipped with a shelf, reading light, electrical outlet, wardrobe with a lockable door; relax area – reading area, chairs, benches, desks, drying racks and n. 2 toilets with sink in the ante-bathroom and adjacent double bathrooms with toilets, bidet and shower with box;
- ✓ n. 1 laundry

SECOND FLOOR

- ✓ n. 1 quadruple room with private bathroom equipped with: sink, shower with box, w.c., bidet, shelf
- ✓ n. 1 baggage room

Each room is equipped with: wardrobe with a lockable drawer dedicated to each bed, single bed, bedside table, chair, desk, coat rack, table lamp, shared waste bin.

The dormitory is equipped with n. 4 bunk beds, each with a shelf, reading light and electrical outlet.

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At the service of guests:

- ✓ Summer and winter air conditioning system that can be turned on/off by guests in every single room
- ✓ Free Wi-Fi
- ✓ Basic supply (toilet paper, soap, dish soap)
- ✓ Baggage room
- ✓ Info point with informative material
- ✓ Hostel's official stamp for pilgrims credentials'
- ✓ Guests book (where pilgrims can leave a message/memory).
- ✓ Laundry with drying rack, basins, shoes brush, washing machine and dryer (paid appliances with detergent included);
- ✓ Sheets and bath towels (paid service)
- ✓ Multiple electrical socket (on request)
- ✓ Hairdryers in all bathrooms

ACCESS, BOOKING PROCEDURE, COSTS

ACCESS

It is planned a seasonal opening of the hostel from April to October.

Both individuals and organized groups can be admitted to hospitality: families, school groups, students, people belonging to various other institutions and tourists in general, groups of young peolpe.

The mission behind *Ostello 19 _ Massimo Tedeschi* is the redevelopement and promotion of the entire municipal area through the Via Francigena, recovering its cultural and naturalistic aspects.

In line with the mission, the Hostel is intended for slow sustainable ecofriendly pilgrimage tourism and cycle tourism. Guests reception is mainly aimed at tourists and a maximum stay of 7 nights is planned.

Minors can be hosted only under the responsability of a legal guardian in an adequate number in relation to the number of minors (and to their age). Legal guardians are responsible for the behaviuour of the group and for its individual members. Such legal guardians assume civil and criminal responsability for damages caused to third parties and/or to the structure following anything that may occur during the group's stay.

The same are directly responsible for the management of their group's activities.

No one who is not in perfect, sober, and clean condition will be admitted.

It is not allowed to host people who are not registered.

Pets are admitted in rooms for exclusive use only as long as they do not disturb other guests' peace. They can not be admitted in shared rooms.

BOOKING

The booking can be made via: phone, e-mail, form on the website, messaging app (WhatsApp), or by going directly to the hostel (walk-in).

Without reservation, the acceptance and the lenght of stay are permitted in compliance with the booking schedule.

To complete the reservation process, the guest will receive a written confirmation (e-mail/whatsapp) accompained by a notice of advance payment to be made via the PagoPa channels and the basic information (total price, check-in, address, and how to get there);

COSTS

Accomodation and paid services costs are established annually by the Municipal Administration, and they will be published on the website of the accomodation and in the booking channels.

In the price of the accomodation:

- ✓ **are included** the bed, the use of the shared or private bathroom if booking a suite, the use of the common areas and its equipment, materials and consumer goods available to guests.
- ✓ **are not included** paid services if not booked/paid for and everything indicated in this regulation (including but not limited to the sheets and linen rental and the use of the laudry service).

(Discounted rates may be available for groups or for renting the entire structure).

CHECK IN AND CHECK OUT

Access to the structure is planned 7 days a week during the opening period.

Check-in is usually from 15:00 to 17:00.

Check-out is by 9:00 at the latest.

There will be a guard post in the facility from 8:00 to 10:00.

In the event payment hasn't been made at the time of booking or in case of "walk-in" access without a reservation, the stay must be paid upon check-in exclusively by POS.

In case of check-out after 9:00 (to be agreed in advance), the hostel makes available to guests a baggage room.

At check-out guests must return any requested facilities, the keys to the rooms, to the drawers/wardrobe and any key for access from outside.

In the event that guests check-out in the absence of the staff, the above-mentioned goods must be left at the reception.

There is a charge of 10 € for each unreturned key.

There is a charge of 10 € for each unreturned multiple electrical outlet.

There is a charge of 20 € for each unreturned multiple power strip.

RESTRICTIONS

Inside the structure it is forbidden to:

- ✓ Smoke
- ✓ Substance abuse
- ✓ Consume alcoholic beverages, except during meals in the dedicated area, with moderation
- ✓ Sleep directly on the mattresses without using clean linens or a sleeping bag
- ✓ Carry out political and religius propaganda in any way
- ✓ Light open flames throughout the property or to use heaters
- ✓ Cook and heat food outside the common room where only the provided kitchen equipement can be used
- ✓ Leave minors unattended
- ✓ Leave pets free in common areas
- ✓ Gamble
- ✓ Enter weapons of any kind
- ✓ Go out the windows
- ✓ Damage fornitures, equipment and accessories.

Behaviours contrary to the Law, to the Regulations or the rule of civil life, may constitute grounds for expulsion from hostel, without prejudice to any legal actions aimed at prosecuting the violations committed in the appropriate legal offices, without prejudice to the municipalitie's rights to claim compensation for damages suffered.

RULES FOR GUESTS

- ✓ Maintain a behaviour appropriate to community life in all places and during the stay. Such behaviour must be inspired by respect, good manners and coexistance;
- ✓ Handle the facility, forniture, equipment and objects in general with care;
- ✓ Enter with clean shoes and non-dripping outerwear, leaving dirty and dripping ones in the wardrobe available at the entrance for the time strictly necessary to check-in;
- ✓ Use exclusively the assigned bed/room and primarly the designated bathroom;
- ✓ Take a look of the user manuals and equipment maintenance provided, placed in the common room;
- ✓ Take a look at the emergency exits and the fire extinguishers placement;
- ✓ Do not make any noise and respect silence from 23:00 to 7:00;
- ✓ In case of entrance/exit from the room during the night use a torch and inside the rooms, as far as possible, the provided reading lights located at each bed;
- ✓ Do not leave in the toilets any objects or personal clothing;
- ✓ Leave the floors dry and sanitaries clean in toilets
- ✓ Do not leave clothes scattered in common areas and use the drying rack of the dormitory or the laundry facilities, having requested it.

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LAUNDRY

The laundry room on the first floor has got a drying rack and a small washbasin available to guests.

The laundry service includes a wash cycle comprising detergent and drying.

The service is subject to a fee for each use requested.

The laundry can be used from check-in to check-out.

In respect of all guests, you are required to clean the equipment and the laundry room after each use and to hang the laundry on the line for the strictly necessary time.

HUB ROOM “SALA DELLE TERME”

All the facilities existing in the common room are available to guests who, indipendently, must organize themselves for its use.

Those who use household appliances, equipment and utensils are asked to clean them after each use.

The living room is equipped with a screen that can be used with USB keys or directly connected to a smartphone/tablet/PC.

Guests are asked to use the equipment with maximum care and to remember to turn them off after the use, as well as to maintaine a volume appropriate to the shared venue, in respect of all.

The Municipality also intends to use the common room for public activities (for example teaching room for local activities, or for cultural meetings, considering the contiguity with the Casa Torre, that will be used as exhibition hall, or for initatives organized by Associations or by Parrocchia San Giovanni Battista of Felegara in agreement with the Municipality).

Such multifunctionality wlil be carefully planned so as not to interfere with guests’ privacy and rest.

GENERAL RULES

Damages to the building, the equipment, the utensils and to the forniture (including the loss of keys, blankets, exc.) must be communicated to the staff present in the hostel or by phone at the hostel’s number before leaving.

Any complaints or disruptions can be reported to the staff in the hostel or by email to: ostello19@comune.medesano.pr.it

ECOSUSTAINABILITY

The mission of Ostello 19 is also to protect and preserve the environment, that is why guests are asked to scrupulously respect the following good practices:

- ✓ Carry out separate waste collection of: paper, plastic, glass and organic using the appropriate bins placed in the common room “Sala delle terme”.
- ✓ Use the trash can located in the rooms or the dustbin in the bathrooms for unsorted waste only
- ✓ Do not throw anything in the wc
- ✓ Do not use or waste soaps or detergents excessively
- ✓ Do not waste water and have fast showers
- ✓ The tap water is good! It can be drunk
- ✓ Turn the lights off when leaving a room or while sleeping
- ✓ Turn the appliances off after use
- ✓ Do not open the windows while the air conditioning system is on.

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